Important about RISEBA computer and internet use

1. **What is „e.riseba", how to use it?** It's an internet based study platform for students and lecturers, that allows to insert and download study materials. It's adress is http://e.riseba.lv .

2. **Where can i find a more detailed instructions on how to use e.riseba?** Go to e.riseba, log in with your username and password, on the left side under section „Main menu" you will see a folder „instructions", in which are instructons on how to use e.riseba in english, russian and latvian. For any additional questions go to IT infrastructure department at Meža ielā 3, cabinet No. 203. Or email to tech@riseba.lv , or call 67807008.

3. **How do i get my username and password for e.riseba?** They will be given to you at the first, with IT associated lesson. Or ask the IT department at cabinet No. 203.

4. **Do I need to use my email for study purposes?** Study department uses email to communicate with students. Students may use their email to communicate with their lecturers or the study department.

5. **In what languages is e.riseba available?** English, latvian and russian.

6. **How much memory space is given for every student to use on computers?** For personal data on (U:) disc and study data on (Z:) disc together - 100MB. On e.riseba 1GB.

7. **How many computer classes are there?** There are 6 at Meža iela and 3 classes at Ūdens iela.

8. **Where are the computer classes?** At Meža iela 3 – cabinet No. 202, 204, 206, 317, library, at Ūdens iela 6 – cabinet No. 102, 105, 208. „Apple"computers at cabinet No. 317. at Meža iela, 101 and cabinet No. 208 at Ūdens iela.

9. **May I use fash memory on school computers?** You may use flash, external hard drive, phone, etc. kind of memory. We suggest you scan your device for viruses before use.

10. **When computers are available?** Computers are available at classes when there is a lecturer. At the library computers are availeble from 10:00 – 18:00 on workdays and weekends from 10:00 – 15:00.

11. **Can I use RISEBA internet for any other reason rather than just study?** Yes, if it doesn't bother work of others. Internet is available at computer classes. Use of some internet adresses may be blocked. It is possible that access to the internet may be blocked at some times due to, for example, an exam.

13. **Can I use school's computers for my own purpose on other lectures rather than just only on my own?** Yes, if it doesn't bother the work of others.

14. **Can I change, delete, install different programs on school's computers?** Students are not allowed to: change computer configuration, install new or delete the current programs, delete or damage system files or other user files.

15. **Can I eat or drink at computer classes or the library?** It is not allowed to eat or drink at computer classes or the library (even water).

16. **Where can I get answers for any other question about university's computers, internet and any other IT aspect?** At Meža iela 3, cabinet No. 203. Or email to tech@riseba.lv , or call 67807008.

17. **What is „webropolsurveys", how to use it?** „Webropolsurveys" is an e-platform for diffrent kinds of surveys. Current username is: students1! and password: riseb@92. Address: www.webropolsurveys.com