

Agreement regarding Internship No. _____

Riga

_____ 20____

RISEBA University of Applied Sciences (Registration No. 40003090010), hereinafter referred to in the text as – RISEBA, in the person of its Dean of the Faculty of Business and Economics Irina Sennikova (*position, name, surname*), on the one hand, and RISEBA University of Applied Sciences professional **Bachelor's / Master's** study programme “ _____ ” **course student** _____ (*name, surname*), **personal identity code** _____ - _____, (hereinafter referred to in the text as – the Student) on the other hand, hereinafter jointly referred to as - the Parties, conclude the following agreement (hereinafter – the Agreement).

1. SUBJECT OF THE AGREEMENT

1.1. Provision of an Internship place and organization of an Internship for the Student at RISEBA as part of a Research internship.

2. RIGHTS AND DUTIES OF THE PARTIES

As part of the cooperation referred to in Sub-clause 1.1 of this Agreement, the Parties willingly undertake:

2.1. RISEBA:

- 2.1.1. To accept the Student for an Internship and to develop the Student's Internship programme and Internship tasks (defining them in the annex, which is attached to this Agreement);
- 2.1.2. To provide the Students with the necessary prior readiness and the information and material technical base, which are required to conduct the Internship, and to introduce him or her to his or her duties and rights during the Internship;
- 2.1.3. To provide the Studentship with an Internship tutor;
- 2.1.4. To only task the Student with work related to the fulfilment of the Internship programme, not employing the Student in non-qualified work not related to the Internship profile without his or her consent;
- 2.1.5. To instruct the Student in accordance with occupational health and safety, fire safety and sanitary hygiene requirements;
- 2.1.6. At the conclusion of the Internship to provide the Student with a work evaluation by filling in the Student's Internship diary.

2.2. Student:

- 2.2.1. To comply with RISEBA work procedural regulations, occupational health and safety, fire safety, safety equipment and hygiene requirements, and to treat the Organization's property with care;
- 2.2.2. To perform the tasks specified in the RISEBA Internship programme and in the Annex to the Agreement;
- 2.2.3. To prepare an Internship report and Internship diary and submit it to the RISEBA Internship tutor;
- 2.2.4. Not to disclose confidential information that has come into the possession of the Student, which has been deemed to be such by the Organization;
- 2.2.5. To notify RISEBA immediately in the event that he or she will not arrive at the Internship place and the reasons for this.

3. OPERATING TERM OF THE AGREEMENT

- 3.1. The Agreement shall come into force from the time of its signing and be valid until the fulfilment of the relevant obligations;
- 3.2. The Agreement has been concluded for the period **from** _____ **20**____ **to** _____ **20**____.
- 3.3. Either Party may break this Agreement, notifying the other Parties 3 days beforehand and specifying the reason for breaking the Agreement.

4. OTHER CONDITIONS

- 4.1. This Agreement may be amended or augmented with a written agreement between the Parties, which becomes an integral element of this Agreement;
- 4.2. The Parties shall resolve all disputes regarding contractual obligations by way of negotiation. If the Parties are unable to reach an agreement, disputes shall be resolved in accordance with the procedures stipulated in the laws and regulations of the Republic of Latvia;
- 4.3. The Parties are not liable for the complete or partial non-fulfilment of the obligations stipulated in the Agreement if this occurred due to conditions of Force Majeure;
- 4.4. The Agreement has been drawn up in three copies, with one copy being issued to each Party. All three copies have equal legal force.

4.5. _____, phone No. _____, e-mail: _____ has been approved by University as the internship supervisor of the Trainee, e-pasta adrese: _____.

4.6. _____, phone No. _____, e-mail: _____ has been approved by the Company as the internship supervisor of the Trainee.

5. SIGNATURES OF THE PARTIES

RISEBA University of Applied Sciences

_____/Irina Senņikova/
(signature, signature in printed letters)

Student

_____/_____/_____
(signature, signature in printed letters)